

THE UNIVERSITY OF BRITISH COLUMBIA
Creative Writing
Registration in 590—Directed Study

Student Name: _____ Date: _____

Student Number: _____

Phone: _____ Email: _____

- Program enrolled in:
- MFA (Creative Writing) on campus: _____
 - MFA (Creative Writing) optional residency: _____
 - Master of Arts in Children’s Literature: _____
 - Joint MFA in Screenwriting: _____
 - Joint MFA in Playwriting: _____
 - Other: _____

Please register me in 590 with a prefix of: **CRWR**
A copy of my proposal is attached to this form.

Please register me in the session/term and for the number of credits indicated below:

Session	Winter			Summer
Term	1 (Sep-Dec)	2 (Jan-Apr)	1-2 (Sep-Apr)	1-2 (May-Aug)
Credits	3.0	3.0	6.0	3.0
Check one	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Year				

Approvals:

Name of Graduate Advisor: _____ Signature: _____

Name of 590 Advisor: _____ Signature: _____

Email address: _____

Date submitted to Graduate Secretary: _____

Date registration processed: _____

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Creative Writing
Directed Study – CRWR 590

Courses numbered 590 are intended to provide opportunities for students to study a topic or issue not otherwise included in the regular curriculum, OR to work on a project that does not fit into the bounds of a conventional workshop.

All 590s must be supervised by a CRWR faculty member and all are graded. Students who wish to include a 590 in their program of study should first consult with a receive approval from their Graduate Advisor. Once that approval is received, the student may approach a faculty member to discuss the possibility of a 590, including both faculty and student expectations. Faculty are not obliged to supervise 590s. Supervising faculty members should have knowledge or expertise in the area to be studied. Students may discuss their ideas informally at first, but a brief written proposal must be approved by the supervising faculty member before substantive work on the project begins.

The proposal should include the following information:

- the purpose of the 590
- how the 590 fits with the student's program of study
- an account of why the work to be produced in the 590 cannot be accommodated in a regular workshop or class
- resources that will be used in the course, include readings
- the timeline for the course, including the date it will begin, the date it will end, and approximate dates of proposed meetings with the supervising faculty member
- expectations of the student and supervising faculty member regarding the scope of the project
- a description of what will be produced that will be the basis for a grade
- additional criteria for assessing the work produced (if necessary)

Copies of the approved proposal should be retained by both the supervising faculty member and the student.

Registering for a 590

Students cannot register for a 590 directly; they must do so through the program's Graduate Secretary. To register for a 590, students must have approval from both their advisor and the 590 supervisor. Complete the attached form, have it signed by both your advisor and 590 supervisor, then submit it to the Graduate Secretary (in person, or scan and email to patrose@mail.ubc.ca, or fax to 604-822-3616), who will then register you in the course and put a copy of the signed form in your file.

Note that all registration-related deadlines listed in the University Calendar apply to 590s. If you expect that you will complete your 590 in a different term than when you started it, you must register for it in the term in which it will be completed so a mark can be submitted.